

Canadian Society for the Study of Higher Education Annual Conference

Sunday May 15 - Tuesday May 17, 2022, Remotely

CALL FOR CONFERENCE SUBMISSIONS

The [Canadian Society for the Study of Higher Education](#) (CSSHE) invites you to participate in its virtual (online) annual conference in 2022, to be held as part of the [Congress of the Humanities and Social Sciences 2022 \(Congress\)](#).

CSSHE invites proposal submissions from researchers, practitioners, graduate students, and policymakers in higher education and related disciplines. CSSHE welcomes cross-sector and multi-actor engagement between and across scholars, practitioners, policy-makers, administrators, activists, and the media.

The 2022 Congress theme ***Transitions*** invites members of the social sciences and humanities community to (re)consider how we can build a more diverse, sustainable, democratic, and equitable society and world for the future. In line with [CSSHE's Strategic Plan](#), the theme encourages and strengthens our commitment to Equity, Diversity, Inclusion, and Decolonization (EDID), and on Black and Indigenous experience and scholarship in higher education in Canada. We believe that a virtual conference - while not without issues - has the potential to open up CSSHE to a wider diversity of people and topics, which will benefit everyone. CSSHE 2022 will use the online platform provided by Congress, called [Forj](#). It has been upgraded from last year to address many of the challenges experienced in the Congress 2021 conference.

Proposal submissions can be made **November 23, 2021 - January 4, 2022**, through [the CSSHE Conference OCS website](#). The online platform is open until 23.59 PST on Jan 4, 2022. We invite submissions to either an individual presentation or for a self-organized whole session. All submissions will go through an anonymous peer-review process. We welcome submissions that make creative and effective use of the virtual format, and which demonstrably support EDID and Black and Indigenous experience and scholarship in Canada.

The conference will have two delivery modes: on-demand sessions (pre-recorded presentations) and live sessions. CSSHE will be using six types of presentations for our conference: paper presentation, roundtable presentation, poster presentation, workshop, ignite presentation, and innovative format.

CSSHE Conference Submission System (OCS)

If you submitted a proposal online using OCS in the past, you will already have an account in the system; you must log in with this account and submit for the new conference. If it is the first time that you use the CSSHE Open Conference Submission system, you must use "Not a user? Create an account with this site." Create your username and specify a password. The information that is entered here is what will be

used in the Conference Program for your name, title, and institutional affiliation. Additionally, the email address that you submit is the one that we will use for correspondence regarding your proposal submission or review assignments. **When you create your account, please be sure to indicate if you would like to be a Reader, Author, or Reviewer.** *Please note that all authors are expected to also serve as a peer reviewer. If you subsequently forget your password, you can retrieve it by clicking “Forgot Your Password.” You will enter your email and the system will email your reset password to you.

You will need to complete a series of steps to submit your proposal including:

- Track;
- Session type and delivery mode;
- Ethical practices statements;
- Proposal content as an attachment (Microsoft Word compatible documents only);
- Proposal authors’ contact information;
- Title and 50-word abstract (the abstract will be used in the program to describe your work.);
- Submit

Please note that by submitting a proposal you agree to and understand the following:

- Proposals can only be submitted once. Do not submit the same proposal to more than one track.
- If you need help choosing the most appropriate track, please email the conference committee at csshe2022@gmail.com. The Conference Committee reserves the right to reassign proposals to a different track in order to facilitate session creation.
- The text is single-spaced; uses a 12-point font; employs italics rather than underlining (except with URL addresses). References, tables, charts, graphs, images, and figures should be added to the end of the document and are not included in the word count.
- The text is APA formatted, consistent with the *Canadian Journal of Higher Education*.
- Participants should plan to present in no more than two sessions as the primary author/presenter and no more than three sessions in total. This includes all session formats. Please keep this in mind as you submit proposals or agree to be a participant in a collaborative submission. Our intention is to ensure maximum opportunity for all participants to be involved in presenting.
- A current CSSHE membership is preferred but not required at the time of proposal submission. However, all presenters must have a CSSHE membership by the start of the conference. Starting in 2023, membership will be required for proposal submission.
- All those featured on the conference program 1) must register for the CSSHE conference by the deadline for presenters, 2) must have current CSSHE membership and 3) must register for Congress. Contributors to the work but who will not be presenting should be acknowledged for their contributions in the presentation but will not appear on the program, unless registered.

Conference Tracks

To foster robust, inclusive and wide-ranging discussions, CSSHE 2022 will feature a wide array of tracks. When you submit, you will be asked to select the track that is the closest fit to your submission.

Indigeneity and indigenous education, as well as EDID, are core and central to all of these higher education tracks and are thus crosscutting rather than siloed topics in the context of current higher education issues. Similarly, higher education is inclusive of a broad range of postsecondary institutions, including but not exclusive to colleges, CÉGEPs, polytechnics, university colleges, universities, as well as informal and non-formal adult learning environments.

The tracks are:

- Academic Professions and Pathways
- Administration, Leadership, Organizations, and Institutional Change
- Community Engagement and Partnerships
- Educational Sociology and Anthropology
- Curriculum, Teaching, and Learning
- History and Philosophy of Higher Education
- International and Comparative Higher Education
- Policy, Governance, Funding, and Planning
- Student Access, Pathways and Transitions
- Student Development, Experiences and Services
- Theories and Methods in Understanding Higher Education
- Educational Technology
- Open

Types of Presentations and Proposal Submission

CSSHE 2022 conference presentation types include **paper presentation, roundtable presentation, poster presentation, workshop, ignite session, and innovative format**. Proposal submission can be made in two types, **individual proposal submission** and **self-organized panel session proposal submission**. An **individual proposal** refers to the submission of a single paper proposal of one author or multiple authors, which will be grouped into sessions based on research topics and themes by the conference committee. A **self-organized panel session** provides an opportunity for coordinated interaction and exchange among presenters working on a common set of themes, questions, or problems related to either research or practice. The whole session proposal will be made by a session organizer and include three or four individual papers as a unit to take up the 75 minutes session during the conference.

1. Paper presentation

A paper session is a collection of three or four paper presentations organized around a connected theme. Each presenter has up to 15 minutes and will usually use slides or other visuals to present a summary of their work. Paper sessions last for 75 minutes, with the remaining time used for Q&A, discussion, and feedback.

Paper presentation accepts both individual and whole session submission

Information needed for **individual proposals**

1. Title of your submission
2. A 50 word abstract of your submission to be included in the program
3. A proposal up to 500 words that should contain as many of the following as are applicable, preferably in this order:
 - a. Statement of the purpose or goals of the research;
 - b. Summary of the theoretical or conceptual foundation for the work;
 - c. Description of the methodology being used and the project findings (if applicable);
 - d. Theoretical and/or practical significance and implications of the research;

References may be included and are not included in the word count.

Information needed for **panel session proposals**

1. Title of the session and titles of papers included
2. A 50-word abstract of the session that describes each paper to be included in the program
3. A whole session summary describing the objectives of the session in the context of the chosen topic, the research question, and the session's relevance to higher education (up to 500 words);
4. Abstracts up to 500 words for each of the individual papers that are sought for the session.

The person submitting the whole session proposal will become the session chair and will be responsible for finding a discussant if needed.

During submission, the chair will indicate whether the session will be on-demand or live. The format of the session will depend on the delivery mode selected:

- For on-demand panels, the presentations will be recorded in advance (up to 15 minutes per presentation) and made available on the conference portal. There will be no timed slot provided in the program so that delegates can watch the recordings at their convenience.
- For live sessions, presentations (up to 15 minutes per presentation) will be given during the 75 minute panel time.

2. Roundtable presentation

Roundtables offer an interactive space to exchange and share ideas and are typically used to discuss work in progress or topical issues. Roundtables last for 75 minutes in which up to four presenters discuss the selected issue and engage the audience in conversation. Roundtables do not feature formal presentations or slides (such formats are better suited to a formal paper).

Roundtable presentation accepts only individual submission

Information needed for **roundtable presentation proposals**

1. Title of your submission
2. A 50-word abstract of your submission to be included in the program
3. A proposal up to 500 words that should contain as many of the following as are applicable, preferably in this order:
 - a. Statement of the purpose or goals of the research;
 - b. Summary of the theoretical or conceptual foundation for the work;
 - c. Description of the methodology being used and the project findings (if applicable);
 - d. Theoretical and/or practical significance and implications of the research;

References may be included and are not included in the word count.

3. Workshop

Workshops provide an opportunity for attendees to engage with and learn through training or professional development on a topic relevant to higher education. Workshops last for **60 minutes** and will be timetabled as part of the main conference program (i.e. there will be no pre-conference workshops).

Workshop accepts only individual submission

Information needed for **workshop proposals**

1. Title of your submission
2. A 50-word abstract of your submission to be included in the program
3. A summary of 300-500 words that explains the purpose of the workshop, identifies learning objectives, and includes a delivery plan to reach expected outcomes

References may be included and are not included in the word count.

4. Poster presentation

Posters are a visual summary of a current or completed research/policy/practice project. Posters will be exhibited electronically in a designated area of the CSSHE conference portal and will be available to view throughout the conference. Time will be allocated during the conference for delegates to meet with poster creators to discuss their work and ask questions.

Poster presentation accepts only individual submission

Information needed for **poster proposals**

1. Title of your submission
2. A 50-word abstract of your submission to be included in the program
3. A proposal of 300-500 words that should contain as many of the following as are applicable, preferably in this order:

- a. Statement of the purpose or goals of the research;
- b. Summary of the theoretical or conceptual foundation for the work;
- c. Description of the methodology being used and the project findings (if applicable);
- d. Theoretical and/or practical significance and implications of the research;

References may be included and are not included in the word count.

5. Ignite presentation

Ignite sessions are five-minute pre-recorded talks intended to stimulate the sharing of new and exciting ideas about higher education in a short time period. Each Ignite talk may feature up to 20 slides with a maximum of 15 seconds per slide. They will be available to watch throughout the conference.

Ignite presentation accepts only individual submission

Information needed for ignite proposals

1. Title of your submission
2. A 50-word abstract of your submission to be included in the program
3. A proposal of 300-500 words that should contain as many of the following as are applicable, preferably in this order:
 - a. Statement of the purpose or goals of the research;
 - b. Summary of the theoretical or conceptual foundation for the work;
 - c. Description of the methodology being used and the project findings (if applicable);
 - d. Theoretical and/or practical significance and implications of the research;

6. Innovative

Do you have an idea for a session format that would be organized differently from the session types identified above? Please pitch us your idea. We are open to ideas for new formats to use a whole session of 75 minutes either by an individual or by a group to run in the conference portal. Note, however, that CSSHE is unable to provide logistical and technical support outside of the conference portal/time period.

Innovative format accepts only whole session submission

Information needed for innovative session proposals

1. Title of the session and titles of papers included
2. A 50-word abstract of the session and of each paper to be included in the program
3. A whole session proposal (up to 500 words) describing the following:
 - a. A description of the format, topic, purpose and proposed outcomes of the session, and how it differs from the other formats already included.
 - b. If you want to use a different platform than the conference portal, explain the rationale for your choice of platform, and note how logistical and technical support will be provided.

- c. Indicate the proposed length of the session (up to 75 minutes if timetabled during the conference).
- 4. Proposals of up to 300 words for each of the individual papers that are sought for the session.

The person submitting the whole session proposal will become the session chair and will be responsible for finding a discussant if needed.

During submission, the session organizer will indicate whether the session will be on-demand or live. The format of the session will depend on the delivery mode selected:

- For on-demand panels, the presentations will be recorded in advance (up to 15 minutes per presentation) and made available on the conference portal. There will be no timed slot provided in the program so that delegates can watch the recordings at their convenience.
- For live panels, presentations (up to 15 minutes per presentation) will be given during the 75 minute panel time.

Selection Criteria and Process

All individual proposals will be anonymously reviewed by two peer reviewers. The conference committee will select submissions that are high quality, and/or demonstrate excellent potential to contribute to knowledge, giving preference to submissions that demonstrably support EDID.

All session proposals will be anonymously reviewed by two peer reviewers. Particular attention will be paid to the session’s potential to address the conference theme, tracks and the rigor of the proposal. Brief feedback will be provided on all submissions.

Summary of Timelines

	Open	Deadline
Call for proposals	Nov 23, 2021	11:59 PM PST, January 4, 2021.
Reviewer assignments	Week of Jan 5, 2022	Jan 10, 2022
Reviews due		Jan 19, 2022
Notification of review results	Early Feb, 2022	
Registration for Congress / CSSHE conference to be included in the program	January 2022 (discounted until March 31, 2022)	March 1, 2022

Conference Registration Fees

In consideration of the continuing pandemic recovery and financial difficulties that many are experiencing, the CSSHE Board voted to continue to offer a subsidized rate for conference registration fees. This is reflective of our strategic goals to be inclusive and equitable, and to lower financial barriers to participation in CSSHE 2022. The conference registration fees are as follows:

	Before April 1, 2022	After March 31, 2022
Regular member	\$100	\$125
Student, Unwaged (SU) member	\$55	\$75
Retired (R) member	\$56	\$76
Subsidized (Black, Indigenous, and those in need) member	\$0	\$0

When registering, please choose either the Regular, RSU, or Subsidized rate as is appropriate to your circumstances. No additional documentation will be required for those who select Subsidized. If you have the means and would like to take the opportunity to support our endowed scholarships to support graduate students, we invite you to contribute to the Geis Doctoral and Gopaul Masters awards.

Please note that in addition to the registration fees, all presenters are also expected to register for Congress and be a current member.

We look forward to receiving your proposal!

Paul Jenkins & Leping Mou on behalf of the CSSHE 2022 Conference Planning Committee

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