



CANADIAN SOCIETY FOR THE
STUDY OF HIGHER EDUCATION



SOCIÉTÉ
CANADIENNE POUR L'ÉTUDE DE
L'ENSEIGNEMENT SUPÉRIEUR

Canadian Journal of
Higher Education
d'enseignement supérieur
La revue canadienne

Call for Applications Editor, Canadian Journal of Higher Education

The Board of Directors of the Canadian Society for the Study of Higher Education is seeking an Editor for *The Canadian Journal of Higher Education (CJHE)*.

Sponsored by the Canadian Society for the Study of Higher Education, and supported with a grant from the Social Sciences and Humanities Research Council of Canada (SSHRC), CJHE is the flagship journal of peer-reviewed research on higher education in Canada. The journal is published as an on-line, open access publication through the Open Journal System.

The Editor should be an accomplished researcher who is recognized nationally and internationally in the field of higher education. The Editor must hold an academic appointment at a Canadian university. The Editor will have a wide knowledge of issues and trends in higher education in Canada and a broad view of current research in the field. The Editor should have experience in the publication process, as an author and preferably previous editorial experience.

The Editor heads the Editorial Team, which consists of an Editor, a French Editor (if the Editor is Anglophone), a Book Review Editor, Editorial Advisory Board, and a Journal manager, Production Manager and professional copy editorial company.

The Editor, in conjunction with the Editorial Team, will interact with researchers and scholars to solicit, select, adjudicate through a blind peer review process, and oversee production of articles of high quality, consistent with the goals of CJHE, and the requirements as specified in the Guidelines for Authors. The Editor is responsible for producing three issues of the *Canadian Journal of Higher Education* for each annual volume. The Editor is also financially responsible for the management of the SSHRC grant to fund the work of the Journal.

The Editor also serves as an ex-officio member of the Board of Directors of the Canadian Society for the Study of Higher Education. The Editor will be appointed for a term of three years.

The Board wishes to make an appointment at its meeting in December 2018, or as soon as possible thereafter, to provide a transition period for the new Editorial Team.

Applications are due 11 December 2018 and should include a cover letter, C.V, and indication of any support that the Editor's university/post-secondary institution will provide to the Editor and Editorial Team. (This support may include financial and/or in-kind support for the Editor to participate in two meetings of the Board of Directors of CSSHE per year, support for editorial assistance, and support for Student



Editors/Associate Editors, or other support.) A sample template is attached for information purposes.

Please send applications no later than 11 December 2018 to Tim Howard, Director of Administration at csshe-scees@csse.ca.



Suggested Application Template

A. DESCRIPTION OF THE PROPOSED EDITOR AND EDITORIAL TEAM

This section will highlight research interests, current or previous editorial experience, and local, national, and international experience and networks. You are encouraged to provide information regarding the following (as relevant to the person) including name, title, organizational position, department and university: Research and Scholarship; Professional Associations; Awards; Editorial/Publication Experience; Service.

Editor
Associate Editors



French Editor

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Book Review Editor

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Journal Manager

Please include experience and skills relevant to the position.

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B. GOALS OF THE EDITORIAL TEAM

What expertise and experience will be brought to the editorship of the *Canadian Journal of Higher Education*? Are there any language proficiencies held by the applicant / proposed team which will constitute a resource to engage with multicultural perspectives, research communities, and editors outside Canada?

WHAT GOALS WILL YOU ENDEAVOUR TO ACCOMPLISH IN UNDERTAKING THE EDITORSHIP OF THE CJHE?

HOW WILL THESE GOALS BE ACCOMPLISHED?

THE CJHE IS A FULLY ONLINE OPEN ACCESS JOURNAL. PLEASE DESCRIBE THE VISION OF YOUR TEAM IN FURTHER ADVANCING AN OPEN ACCESS ONLINE FORMAT.

PLEASE ACKNOWLEDGE YOUR COMMITMENT TO COMPLETE THE SSHRC AID TO SCHOLARLY PUBLICATIONS APPLICATION EVERY THREE YEARS.



C. SUPPORT FOR THE CJHE

In this section, please outline the support you expect to receive from the CSSHE/SSHRC and any support already secured.

Support provided by the CSSHE

- Journal Manager – salary 8 hours/week
- Postage and related costs to carry out the review and editorial process.
- Production Manager

Support provided by your department and/or faculty:

- office space;
- use of computer equipment;
- printer cartridges, paper;
- photocopying;
- \$XX required for travel by the Editor to attend at least one face to face meeting of the CSSHE executive per year (normally the Annual meeting held immediately prior to the CSSHE annual conference).

Other Support (Financial or in-Kind)

- **Institutional publication grant for scholarly journals?**