

**Canadian Society  
for the Study of  
Higher Education**



**Société canadienne  
pour l'étude de  
l'enseignement supérieur**

**CSSHE/SCEES Annual Conference: May 29 to 31, 2016  
With Graduate Student Preconference May 28, 2016**



**The Canadian Society for the Study of Higher Education  
(CSSHE) invites you to participate in its annual conference, to  
be held as part of the Congress of the Humanities and Social  
Sciences 2016 at the University of Calgary in Calgary, Alberta.**

## **Call for Proposals Guide**

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## 2016 CONGRESS THEME:



In celebration of the 50th anniversary of the University of Calgary, the Congress 2016 theme “Energizing Communities” reflects the university’s commitment to community engagement at local, regional, national and transnational levels. This commitment is rooted in the belief that knowledge and understanding are created through associations of shared values, grounded in respect for difference and diversity among all peoples, from First Nations to new Canadians.

Universities serve not only their educational communities, but also those that support and drive fundamental questions beyond academia. As part of the host university’s leadership in connectivity, Congress 2016 will be a stimulating forum for scholarly engagement and will energize relationships across communities, leading to new connections, engagements and ultimately new ways of thinking.

Ranked the fifth most livable city in the world by *The Economist* in 2014, Calgary is the centre of Canada’s energy economy. A city dedicated to sustainability, Calgary has the most extensive urban pathway and bikeway network in North America, as well as its second busiest light rail system. Calgarians enjoy easy access to vast areas of protected nature reserves—local, provincial and federal—and to world-class art, architecture and cultural events.

### GENERAL INFORMATION ABOUT PROPOSAL SUBMISSIONS

- All proposal submissions can be made between September 28 through November 9, 2015, through the CSSHE Conference OCS website, <http://ocs.sfu.ca/leadingchange/index.php/csshe/csshe2016>
- Individuals submitting proposals must choose from among the tracks listed below. Please read the descriptions below for each track before submitting your proposal. A proposal can only be submitted for one track. Do not submit the same proposal to more than one track, if you need help deciding which track to submit to, please contact the Program Chair, Michelle Nilson ([mnilson@sfu.ca](mailto:mnilson@sfu.ca)).
- Participants are asked to provide a brief (50 word) **abstract** to be included in the program **PLUS** an **attached proposal** of not more than 750 or 1000 words, depending on format.

**The abstracts may be published in the program and will be used to assign reviewers.**

- All proposals (except symposium) will be reviewed anonymously. Names of authors or participants should not appear within the proposal text or attachments.
- Participants should plan to present in no more than three sessions as an author and no more than four sessions in total in order to keep the conference inclusive. This includes all session formats. Please keep this in mind as you submit proposals or agree to be a participant in a collaborative submission.
- **This year Paper Proposals submissions require a paper submission 1 month prior to the conference.**

### ABOUT THE ONLINE CONFERENCE SUBMISSION SYSTEM (OCS)

If you submitted a proposal online within the last two years as part of CSSHE, you will already have an account in the system, but you will have to log in with this account and register for the new conference. If it is the first time that you use the CSSHE Open Conference Submission system, you must use “Not a user? Create an account with this site”. Create your username and specify a password. The information that is entered here is what will be used in the Conference Program for your name, title, and institutional affiliation. Additionally, the email that you submit is the one that we will use for correspondence regarding your proposal submission or review assignments. When you create your account, please be sure to indicate if you would like to be a Reader, Author, or Reviewer. You may volunteer to be a Reviewer at a later time if you change your mind. If you subsequently forget your password, you can retrieve it by clicking “Forgot Your Password.” You will enter your email and the system will email your reset password to you.

Please note that you will be asked to submit a 50-word abstract first, then you can upload your proposal.

You will complete a series of steps to submit your proposal including:

- **Ethical practices statements;**
- **Proposal authors’ contact information;**
- **Title, keywords, and brief abstract;**
- **Track and presentation format;**
- **Content as an attachment (Microsoft Word compatible documents only);**
- **Submit.**

Before finalizing your proposal, you will be asked to acknowledge that

- **The submission has not been previously published, nor is it before another conference for consideration (or an explanation has been provided in Comments to the Director).**
- **The submission file is in Microsoft Word, RTF, or WordPerfect document file format.**

- All URL addresses in the text are current, activated and ready to click.
- The text is single spaced; uses a 12-point font; employs italics rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text is APA formatted, consistent with the Canadian Journal of Higher Education.
- If submitting to a peer-reviewed track of the conference, authors' names are removed from the submission, with "Author" and year used in the bibliography, instead of authors' name, paper title, etc.
- If submitting to peer review, all Microsoft Office documents (including Supplementary Files) have been saved by going to File and selecting Save As; clicking Tools (or Options in Mac); clicking Security; selecting "Remove personal information from file properties on save"; clicking Save.

Additionally, we ask that you:

- Affirm that all authors listed on the proposal are in fact aware that it is being submitted under their name(s).
- Include the names of all collaborators on the proposal at the time of submission.
- Agree that if accepted, all authors will attend the CSSHE conference and present the work at the designated time.

If you need to interrupt the proposal submission process, you may save your work, log in at a later time, and continue any proposals you have started as long as the proposal is not yet submitted. You can edit an un-submitted proposal at any time before the **November 9, 2015** due date.

If you encounter any problems during the submission process, please contact the Program Chair, Michelle Nilson at [mnilson@sfu.ca](mailto:mnilson@sfu.ca)

### **Timeline:**

Below is an outline of our working timeline. Our goal is to meet these deadlines and request your assistance in doing so.

<b>Call for Proposals Open</b>	<b>September 28, 2015</b>
<b>Proposal Submission Deadline</b>	<b>November 9, 2015</b>
<b>Reviewers Assigned</b>	<b>November 10, 2015</b>
<b>Reviews Due</b>	<b>November 24, 2015</b>
<b>Notification of results</b>	<b>December 18, 2016</b>
<b>Draft Program Posted</b>	<b>February 1, 2016</b>
<b>Deadline for Program Change Requests</b>	<b>February 15, 2016</b>
<b>Final Program Posted</b>	<b>March 1, 2016</b>

## CONFERENCE TRACKS

The online conference submission (OCS) system will require authors to submit proposals to tracks based on the **topic** of the proposal. There are five tracks that are affiliated with the existing Affinity Groups and one open track for proposals that go beyond the existing tracks. The six tracks are: Blended and Online Teaching & Learning, Community Engagement, Governance, International Higher Education, Student Services, and Open. For proposals that fit into more than one track, please identify your priority choice. The Conference Chair may need to reassign proposals to another track.

### Track Descriptions

#### **Blended and Online Teaching & Learning**

Alan Davis ([Alan.Davis@kpu.ca](mailto:Alan.Davis@kpu.ca)) &

Kathleen Matheos ([Kathleen.Matheos@umanitoba.ca](mailto:Kathleen.Matheos@umanitoba.ca))

This affinity group track provides an opportunity for researchers and practitioners to share both theoretical and applied research focusing on the pedagogies and associated policies with blended and online learning in higher education.

#### **Community Engagement**

Michelle Nilson ([mnilson@sfu.ca](mailto:mnilson@sfu.ca))

This affinity group (CEAG) track provides a space to engage in critical inquiry about community engagement. Papers in this track might explore perspectives, practices, theories and implications relating to a variety of collaborative scholarship forms between scholars/students/institutions of higher education and community partners.

#### **Governance**

Margo Baptista ([baptistam@macewan.ca](mailto:baptistam@macewan.ca))

A diversity of form and practice exists with relation to governance in Canada's higher education institutions. This track provides a forum for researchers and practitioners to share recent research and engage in conversations about what shapes and informs higher education governance policies, practices, processes and experiences. We also invite papers/proposals on leadership, institutional (not student) finance, strategic planning and organizational behaviour as these very often relate to aspects of governance processes.

#### **International Higher Education**

Merli Tamtik ([mtamtik@edu.yorku.ca](mailto:mtamtik@edu.yorku.ca))

We invite papers that address key trends, issues and research from academics, policy makers and practitioners invested in articulating, advocating, acting and/or offering critical and comparative analyses on the internationalization of Canadian higher education.

### **Student Services**

Tamara Leary ([tamaraleary@gmail.com](mailto:tamaraleary@gmail.com))

This track welcomes researchers and practitioners interested in interactive and participatory forums designed to explore topics related to programming/services, teaching and learning practices, retention and success initiatives aimed at supporting today's diverse post-secondary learners.

### **Open**

Michelle Nilson ([mnilson@sfu.ca](mailto:mnilson@sfu.ca)) &

Lori Wallace ([Lori.Wallace@umanitoba.ca](mailto:Lori.Wallace@umanitoba.ca))

This track invites proposals on a variety of topics that do not fit neatly into the other conference tracks. Such topics could include sessions that focus on colleges and institutes, postsecondary economics, indigenous education, methodologies, teacher education, K-20, etc.

## **TYPES OF SUBMISSIONS**

There are five types of submissions for all tracks, you must indicate your preference of at least two of the following: Ignite session, paper presentation, poster, symposium or panel.

### **Ignite session:**

Ignite CSSHE is intended to stimulate the exchange of new and exciting ideas in a short time period. Ignite CSSHE sessions are 5 minute talks presented in Ignite Style ([Click here for more information about Ignite sessions](#)), the presentations that address a common theme will be grouped together. Each Ignite talk will feature 20 slides that advance automatically every 15 seconds. Although there will be no time scheduled between individual presentations for questions and answers, the remainder of the session time (typically at least 30 minutes) will be used for questions and extended discussion. The more concise speaking slot and rapid slide transitions lend themselves to a more conversational and storytelling presentation style.

Given 5 minutes to speak and brief visual aides, what would you share with other higher education scholars? What would you most like to learn from your colleagues?

Possible session themes include, but are not limited to:

- **Recent advances in traditional topics - what are the new ideas and findings in the field that are not yet well enough developed for a traditional paper session?**
- **Points and counterpoints from the discipline - is there an idea you are passionate about that is being overlooked? Or a perspective that you believe is overvalued?**
- **Stumbling blocks and problems within the field - are there insights you could share with up and coming scholars based on your own experiences?**
- **How-to guides and toolkits - have you learned how to use an emerging technology of interest to researchers or practitioners (software, hardware, social media) and can you share a brief introduction?**

- **Themes that spark new ideas among disciplines – what should higher education scholars or practitioners be aware of from other disciplines?**

Proposals should include:

- A brief (50 word) abstract to be included in the program
- An attached proposal of not more than 500 words that should contain as many of the following as are applicable;
  - **Objective/purpose of the ignite session;**
  - **How the topic of the ignite session relates to the Congress theme;**
  - **Discussion of the organization of the presentation;**
  - **Significance of the topic for higher education;**

### **Scholarly or Research Paper Presentation**

Scholarly or research paper presentations are 15-20 minutes in length (depending on the number of papers in a session) and report on preliminary findings from research or advance an argument. The sessions include time for questions and discussion and are moderated by an assigned Chairperson. Proposals for research papers should indicate:

- **the purpose;**
- **theoretical or conceptual framework;**
- **research design;**
- **data sources;**
- **key expected findings (where appropriate), conclusions and significance of the study.**

Paper proposals should include a brief (50 word) abstract to be included in the program along with an **attached proposal** of not more than 750 words and should contain as many of the following as are applicable, preferably in this order:

- **Objectives or purposes of the inquiry;**
- **The philosophical, theoretical, or practical argument and its bases;**
- **Literature, sources, or evidence to support the argument/analysis;**
- **Conclusions and implications of the argument; and**
- **Significance of the argument for higher education.**

### **Symposium**

A symposium is an integrated session that promotes interaction between a panel of presenters and the audience; they are typically between 60-90 minutes. The focus of the discussion is a clearly identified theme or topic that:

- **Considers a research problem by utilizing a particular disciplinary or theoretical perspective;**
- **Is relevant to an emerging issue in a specific area of research, policy, or practice;**  
or
- **Centers on the development of educational theory or research methodology.**

A symposium is research-oriented but, unlike a research or scholarly paper session, the symposium organizers determine the theme and the set of presenters for an entire session.

Thus, a symposium should not be organized in the same format as a traditional research paper session. The names of presenters should be included in the proposal, and the backgrounds of presenters should be described. Members of the panel will make brief presentations linking their talking points to the theme, after which ample opportunity should remain for discussion. The discussion should be moderated, and a moderator should be designated within the proposal.

Symposium proposals should include a brief (50 word) abstract to be included in the program along with an **attached proposal** of not more than 1000 words and should contain as many of the following as are applicable, preferably in this order:

- **Objectives of the session;**
- **Significance of the theme or topic;**
- **Description of the presenters and their backgrounds related to the theme or topic;**
- **A discussion of the research or perspective that each presenter will contribute;**  
**and**
- **A discussion of how the session will be structured, including the designation of a moderator and strategies to facilitate audience discussion.**

### **Roundtable Discussions**

Roundtable presentations provide opportunities for authors to share information regarding their research or professional practice in an informal, conversational style with interested persons. These can be “show and tell” presentations of new ideas, approaches, or techniques.

Roundtables are 30 minutes in length. Depending on the number of submissions, there will be 2-3 participants presenting in each roundtable. In the roundtable session, authors should allocate roughly equal time between discussion of their work and opportunities for questions from those who attend the session. The authors should encourage and allow time for all attendees to participate in the discussion. Given the informal structure of the roundtable presentation, no audiovisual equipment will be provided; however, you may choose to use your laptop to display any images.

Roundtable proposals should include a brief (50 word) abstract to be included in the program along with an attached proposal of not more than 750 words and should contain as many of the following as are applicable, preferably in this order:

- **Objectives or purposes of the proposed discussion;**
- **Perspectives or theoretical/conceptual frameworks that will guide the discussion;**
- **Data, evidence, or resources related to the discussion topic;**
- **Conclusions and implications for research, policy, or practice;**
- **Strategies to facilitate participation in the discussion; and**
- **Significance of the topic.**

## Poster Presentation

Poster presentations provide a forum for scholars and practitioners to engage in active discussion with other conference participants about a completed research project or about a project in developing stages. The poster venue allows scholars with similar research interests to interact by using the poster as a focal point. Poster presenters will display their research on a large bulletin board (provided at the conference).

Presenters will attend the poster session to discuss the project with conference attendees.

Proposals should include a brief (50 word) abstract to be included in the program along with an **attached proposal** of not more than 750 words and should contain as many of the following as are applicable, preferably in this order:

- **A clear statement of the purpose or goals of the research (i.e., the primary research questions or issues being addressed);**
- **A brief summary of the theoretical or conceptual foundation for the work;**
- **A description of the methodology being used and the project findings (if applicable); and**
- **The theoretical and/or practical significance and implications of the research.**

## CALL FOR VOLUNTEERS

### Reviewers

Reviewers can volunteer to evaluate proposals based on a set of self-identified areas of expertise or themes. Every attempt will be made to ensure that reviewers receive proposals related to their area(s) of expertise. Reviewers are required to provide quantitative scores and qualitative comments for each proposal that allow the author to understand the strengths and limitations of the proposal. Reviewer comments will be shared anonymously with proposers. Reviewing proposals is a serious responsibility. Reviewers ensure the quality and integrity of the conference program. We ask that you take on this work with respect, professionalism, and thoughtfulness for those who have submitted their work, regardless of the paradigm, method of inquiry, or topical area.

### Session Chairs

Chairs will be assigned to each research paper and scholarly paper session. Chairs facilitate the session by introducing speakers, keeping time, and moderating questions.

### Graduate Student Pre-Conference Volunteers

Graduate student pre-conference volunteers can be involved in planning and organizing the pre-conference as well as in various roles on the day of the event. Anyone who would like to get involved is welcomed, as it is still very early in the planning stages. To volunteer, please contact Kathleen Moore ([Kathleen.moore@mail.utoronto.ca](mailto:Kathleen.moore@mail.utoronto.ca)).

### How to Volunteer

Please visit the conference website located [here](#) for additional information on these roles. This website also provides a link to sign-up as an author, reviewer, and/or chair. You may also contact the Program Chair, Michelle Nilson ([mnilson@sfu.ca](mailto:mnilson@sfu.ca)), or any of the track chairs [listed above](#) to volunteer.

## ACCESSIBILITY

Together the Canadian Society for the Study of Higher Education (CSSHE), the Federation for the Humanities and Social Sciences, and the University of Ottawa are committed to improving the accessibility of Congress for attendees with disabilities. If you identify as a person with a disability and require support (such as alternative formats for written materials, oral interpretation, assistance wheeling long distances, access to quiet spaces, etc.), you are encouraged to let organizers know well in advance of Congress. When registering online through [Congress](#), please indicate that you have accessibility requirements and then fill out the Accessibility Needs and Information questionnaire.

For presenters, please see the document [Accessible Presentations](#) for tips on improving the accessibility of your public talks.

Participants of CSSHE can also send requests for accommodations of this nature directly to Michelle Nilson at [mnilson@sfu.ca](mailto:mnilson@sfu.ca)

## THANK YOU!

Thank you for submitting your proposal to the Canadian Society for the Study of Higher Education (CSSHE); your work contributes to the meaningful discourse that is vital to this Society. We would especially like to thank those of you who have volunteered to serve as Reviewers and as Chairs for the program.

This Call For Proposals reflects the valuable time and energy of several people and we thank them for their ideas and passion.

We look forward to your participation at Congress in Calgary in 2016!