

2017 Annual General Meeting | Assemblée générale annuelle

MINUTES

Monday, May 29, 2017

Ryerson University

Architecture (ARC) Building

1. Welcome and Call to Order | Ouverture

The Annual General Meeting (AGM) was called to order by President Anne Charles at 11:49 a.m. who welcomed delegates to the conference and the City of Toronto. She expressed appreciation to Ryerson University for hosting the 2017 Congress. Copies of the agenda were circulated to those in attendance.

2. Adoption of Agenda 2017 | Approbation de l'ordre du jour

Motion/Second: Glen Jones/Rita Egizii. To adopt the 2017 AGM Agenda as presented. Carried.

3. Adoption of Minutes of the AGM 2016 | Approbation de procès-verbal de 2016

As there were not printed copies provided in advance of the meeting, the members agreed to approve the minutes through an electronic vote.

Motion/Second: Chad Nuttall/Emma Sabzalieva. To circulate the minutes from the 2016 AGM for electronic vote. Carried.

4. President's Report | Rapport du président

Charles summarized her written President's Report, which was provided to members. She extended the society's appreciation to Rob Shea who had to step down from the role of President in March 2017 for personal reasons. She observed there were a few challenges in the transition and acknowledged the efforts of the directors over the past year in doing the behind-the-scenes work on behalf of the society. She introduced the 2017-18 directors who were in attendance at the AGM.

She expressed appreciation to Tim Howard, who assists the society through the Secretariat as well as Michelle Pidgeon, Editor of the Canadian Journal of Higher Education. Charles highlighted the work done by Tamara Leary as the 2017 Program Chair in organizing the conference. Reflecting on the 2016-17 year, Charles noted the following:

- The increased number of presentations for Conference 2017 which shows there is a vibrancy in higher education in Canada and beyond.
- The full day Graduate Student Preconference held in partnership with the Canadian Committee of Graduate Students in Education (CCGSE/CCEDE). She cited Ruth Childs and Susan He's presentation on "Research: Who are

you as a researcher?” and the World Café conducted by Rita Egizii on “Possible Canada: An Educator’s Vision of Higher Education in the next 150 Years”.

- The society’s use of technology in terms of the website which provides links to resources, use of Twitter, as well as the Open Conference System (OCS) for submission of proposals, peer review and papers. As a result of using OCS since 2014, the process has been streamlined, the use of tracks has allowed conference planners to align and/or create dynamic tension in putting together the conference sessions. She invited members to a) volunteer to be a peer reviewer, send their ideas from the conference to share through the Twitter feed, and serve on one of the committees.
- There were increased opportunities for members to participate in their areas of expertise through peer review, via the conference tracks, and service on committees.
- The Affinity Groups continue to provide opportunities for facilitated networking, knowledge sharing and collaboration.
- This year the Board will recognize excellence in research and scholarship by conferring the following awards: The George L. Geis Dissertation Award, The Sheffield Award – CJHE, and The Masters Thesis/Project Award.
- In terms of strategic planning, the Board continues to move forward with increased engagement with other institutions and associations such as the Canadian Society for the Study of Education (CSSE) and the Canadian Sociological Association (CSA).
- Participation in activities of the Federation of the Humanities and Social Sciences at the opening of Congress meetings, Annual General Meeting of members, member surveys and elections.

Motion/Second: Don Fisher/Christine Arnold. To accept the 2017 President’s Report as presented and reported. Carried.

5. Treasurer’s Report and Nomination of Auditor | Rapport de la trésorière et désignation de vérificateur

Charles introduced Tim Howard, CSSHE Secretariat and Kathleen Matheos who will present the Treasurer’s Report on behalf of Lori Wallace, Treasurer.

5.1 Treasurer’s Report and Financial Statements

Regarding the financial report, Matheos and Howard noted the \$8000 deficit in 2015 was reduced to \$2000 in 2016. The Calgary conference was quite successful and this aided in reducing the deficit. He noted CJHE continues to look at ways to economize including a new copy edit approach.

5.2 Nomination of Auditor

Matheos and Howard presented a recommendation to appoint McCay Duff as the society’s auditors for 2017.

5.3 2016 Budget

Matheos and Howard provided an overview of the draft budget for 2017 noting it is essentially break-even with a slight surplus of \$263. In looking at past averages, the conference is expected to provide a \$7000 surplus based on estimated revenue of \$19,000 and expenses of \$12,000. Other than this, the budget falls in line with actuals from previous years.

OMNIBUS Motion/Second: Kathleen Matheos (on behalf of Lori Wallace)/Eric Lavigne. To a) receive the financial report, b) approve the 2017 budget as presented and c) appoint McCay Duff as the 2017 auditors. Carried.

6. Canadian Journal of Higher Education (CJHE)

Referring to the written report provided by Michell Pidgeon, Editor of CJHE, Charles noted that the editorial team has been successful in addressing the backlog and significantly reducing the turnaround time. For 2016, there were 129 submissions and four issues were published with a total of 40 manuscripts and 21 book reviews. Two manuscripts were published in French in editions 46(2) and 46(3). One of the four issues was a special edition entitled "Governance in Higher Education". The Editor has moved forward with establishing an Editorial Advisory Board for the Journal. The positions of Book Review Editor, French Editor, Journal Manager, and Production Manager will continue. The Board will assist in the desk review of manuscripts, peer-review of manuscripts (in addition to Journal reviewers and others with particular scholarship and expertise), and assist the Editor in the work of the Journal.

Charles acknowledged the leadership and efforts of Michelle Pidgeon in the very positive changes that have taken place with regards to the Journal. She observed that the editorship is not a paid position. The Editor does a lot of work to disseminate knowledge and promote research on behalf of the association. Charles thanked Michelle Pidgeon on behalf of the society.

Motion/Second: Chad Nuttall/Merli Tamtik. To receive the 2016 report for the Canadian Journal of Higher Education. Carried.

7. Nominating Committee 2017 | Comité de mise en candidature 2017

Charles reported on the call for nominations; three new directors were subsequently elected. She introduced Michelle McGinn and Jacqueline Ottmann who will serve for two years, and Kathleen Matheos who will serve for four years, one year as vice president, the second and third years as president, and the fourth year as past president. Charles also introduced those directors who are continuing to serve the society including herself as President, Lori Wallace as Treasurer, Margo Baptista as Secretary, Tamary Leary as Program Chair, Michelle Pidgeon as

Editor, and Kathleen Moore, Rita Egizii, Merli Tamtik, and Laurie Hill. She again acknowledged the contribution of Rob Shea as President from May 2016 to March 2017.

Motion/Second: Emma Sabzalieva/Merli Tamtik. To appoint Michelle McGinn and Jacqueline Ottmann as directors. To appoint Kathleen Matheos as vice president.

8. Awards | Prix

The following awards were formally announced and the awardees were recognized with the presentation of commemorative plaques. Charles noted the Research and Scholarship Award and the Distinguished Member Award will not be presented this year. Awardees were congratulated by Charles and by members.

8.1 Geis Award | Prix Geis

Olivier Begin-Cauotte, OISE/University of Toronto

8.2 Masters Thesis/Project Award | Prix pour mémoire ou projet de maîtrise

Brandon Sabourin, University of Windsor

8.3 Sheffield Award | Prix Sheffield

Pierre Gilles Piché and Glen Jones, OISE/University of Toronto (The awards were accepted by Glen Jones on behalf of both authors.)

9. Conference and Graduate Student Preconference 2017

Leary reported there was a robust response to the call for submissions this year with 126 received. She expressed appreciation to the peer reviewers for their work as well as those who assisted in developing the program handbook. In total there are 95 presentations, 7 Ignite sessions and 3 round tables for a total of 109 sessions. The pre-conference for graduate students was well attended. Overall, she observed that the conference is providing for great conversations to take forward as a society.

10. Conference 2018 – University of Regina – May 26 to June 1

Program Chair and Program Co-Chair 2018

Local Arrangements Coordinator from Regina

Noting the dates and location for the 2018 Conference, Charles mentioned that the University of Regina has a new residence which can be used as part of the accommodation options for attendees. Tamara Leary will again serve as Program Chair and will be assisted this time by a Program Committee. She invited members to reach out if they would like to participate on the committee or assist with other aspects of planning the conference. She inquired whether members could bring

forward suggestions regarding a Local Arrangements Coordinator (LAC) from the University of Regina.

11. Election of the 2017 Nominating Committee (3)members

Noting three members are needed for the 2017 Nominating Committee, Charles invited attendees to indicate interest in doing so.

Motion/Second: Christine Arnold/Eric Lavigne. To appoint Deanna Rexe, Jens Jungblut and Jaswant Bajwa to the 2017 Nominating Committee. Carried.

12. Other business | Autres affaires

No other matters were brought forward.

On behalf of the Board and the society, Charles thanked the members for attending the Annual General Meeting.

13. Adjournment | Ajournement

Motion: Kanina Blanchard. To adjourn the AGM. Carried.
The AGM adjourned at 12:20 p.m.